



DESIGN SERVICES AGREEMENT

813.857.6832

WWW.IMTHEDESIGNER.COM
THEDESIGNER@GMAIL.COM

Client's Name: _____ Date: ____/____/____

Client's Address: _____ City: _____

State: _____ Zip code: _____ Contact Number: _____

E-mail address: _____

Job Type: Flyer Business card Logo Poster Book cover Branding package Other _____

Size: 4.25x5.5 5.5x8.5 18x24 24x36 Custom _____

Description: _____

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Designer will fill in this section.

Proofs will be delivered to the Client by: ____/____/____

Design proof and final will be delivered by email

Total Cost: _____ Deposit: _____ Completion Date: ____/____/____

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1. Before beginning any project(s), a deposit, at least 50% of the total cost is required.
 2. The deposit is non-refundable if the Client cancels or changes the engagement, once project is started.
 3. Proofs shall be delivered to the Client by email. **Proofs are for client review only**; do not use, duplicate or post to social media.
 4. Final payment shall be paid by the client on delivery of the final project draft, unless an agreement is prearranged between the designer and the client.

Completion dates may vary and the client will be notified within 3 business days of deadline or fees will be deducted from the overall total price originally given. Any additional time at the fault of the client may result in an extended time frame.

CLIENT RESPONSIBILITIES

Client acknowledges that they shall be responsible for performing the following in a reasonable and timely manner:

- (a) coordination of any decision-making with parties other than the Designer; and
- (b) final proofreading and in the event that Client has approved deliverables but errors, such as, by way of example, not limitation, typographic errors or misspellings, remain in the finished product, Client shall incur the cost of correcting such errors.

5. Client is allowed 3 edits to the proof once received. Any additional changes will be an additional fee to the total price due.

6. All original artwork provided under this agreement shall remain the property of the Designer, however, Client is entitled to the reproduction rights of the design solely for the use(s) described in the work order. Client may make minor changes or additions. For any other purposes, these files are not to be used or altered by the Client without the written consent of the Designer.

*This contract shall be governed by the laws of the County of _____ in the State of _____ and any applicable Federal law.

Client's Signature

Date

Designer's Signature

Date